

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
January 14, 2026

The regular meeting of the St. Ignace Township Board of Trustees was held on January 14, 2026, at the Township Hall. Meeting was called to order at 6:30 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Treasurer Goudreau, Clerk Oja, Trustee Frazier, Trustee Mitchell

Absent: None

Public Comment: None

Agenda: Motion by Danielson, supported by Frazier, to add the Resolution to Set an Alternate Date for the March Board of Review and Land Division Applications to New Business on the Agenda. Motion carried.

Minutes: Clerk Oja submitted the minutes for the Regular Meeting held on December 10, 2025. Motion by Goudreau, supported by Frazier to accept the minutes. Motion carried.

Treasurer Report: Treasurer Goudreau submitted the Treasurers Report for December. Motion made by Danielson, supported by Mitchell, to accept the Treasurers report as presented. Motion carried.

Clerk Report: Clerk Oja submitted the January expenses for approval:

General Fund:	\$2,200.04	Payroll:	\$8,135.68
Road Fund:	\$0.00		
Recreation Fund:	\$0.00	MI w/h Tax:	\$1,037.34
Sewer Fund:	\$291.28	FICA Tax:	\$1,208.20
Total:	\$2,491.32		

Motion by Danielson, supported by Goudreau, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report: Supervisor Danielson updated the Board on any current zoning issues.

Old Business:

Road Committee Report

Treasurer Goudreau updated the Board on what she has found regarding what other townships have been doing if they have a Road Committee. She has contacted three townships, Hendricks, Clark and Moran, of which two actually have a Road Committee. A Road Committee is comprised of three members, with one being a Board member. The committee reviews the township roads and reports back to the Township Board with any suggestions. Treasurer Goudreau stated she will continue looking into this to determine the best way to proceed for the township.

Supervisor Danielson added to the Road discussion with a letter he received from the Mackinac County Road Commission. It included a Project Participation Policy dated January 6, 2026, which stated that the Road Commission will participate in 50% of the costs for Township Road Agreements, with stipulations.

New Business:

Land Division Applications

Assessor Katie Carpenter informed the Board that Mackinac County will no longer be processing Land Division Applications and they are putting that process back to the township Assessors. She asked that the Board appoint her to process the applications until a new application and/or ordinance can be done.

Motion by Goudreau, supported by Danielson, to temporarily appoint the St. Ignace Township Assessor to process all Land Division and Land Combination Applications for St. Ignace Township, with the application fees to be paid to the township and then sent to the Assessor. Motion carried.

Resolution to Set an Alternate Start Date for the March Board of Review

Assessor Katie presented to the Board a Resolution to Set an Alternate Date for the March Board of Review. Motion by Danielson, supported by Oja, to approve the Resolution to Set an Alternate Date for the March Board of Review. Roll Call Vote: Yes - 5 No - 0. Motion carried.

Budget Review

Clerk Oja submitted the current budgets to the Board for review prior to the February meeting, along with a budget amendment in the Recreation Fund and budget transfer in the Road Fund.

Motion by Goudreau, supported by Frazier, to approve the budget amendment in the Recreation Fund line item Foley Creek Day Park from \$1,000 to \$4,000 and budget transfer of \$3,000 in the Road Fund. Motion carried.

Correspondence:

Supervisor Danielson presented the Board with a Certificate of Achievement from the State of Michigan Department of Treasury recognizing the Township for the outstanding achievement of receiving a perfect score on the 2025 PA 660 Assessment Audit Review. The Township Assessor, Katie Van-Eenanaam-Carpenter does an amazing job as the Township Assessor and the Board is thankful to have her.

Public Comment: None

Adjourn:

Motion made by Danielson, supported by Mitchell, to adjourn the meeting. Meeting adjourned at 7:10 p.m.

Respectfully submitted by:

Sheri L. Oja, Township Clerk

Date