

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
November 12, 2025

The regular meeting of the St. Ignace Township Board of Trustees was held on November 12, 2025, at the Township Hall. Meeting was called to order at 6:33 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Treasurer Goudreau, Clerk Oja, Trustee Frazier, Trustee Mitchell

Absent: None

Public Comment: None

Minutes: Clerk Oja submitted the minutes for the Regular Meeting held on September 10, 2025, Special Meeting held on September 23, 2025 and Special Meeting held on October 9, 2025.

Motion by Danielson, supported by Frazier to accept the minutes. Motion carried.

Treasurer Report: Treasurer Goudreau submitted the Treasurers Report for October. Motion made by Mitchell, supported by Oja, to accept the Treasurers report as presented. Motion carried.

Clerk Report: Clerk Oja submitted the November expenses for approval:

General Fund:	\$8,248.84	Payroll:	\$8,135.68
Road Fund:	\$0.00		
Recreation Fund:	\$0.00	MI w/h Tax:	\$0.00
Sewer Fund:	\$201.37	FICA Tax:	\$1,208.24
Total:	\$8,450.21		

Motion by Danielson, supported by Goudreau, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report:

Zoning Administrator O'Brien updated the Board on zoning issues. He has one zoning permit pending.

Old Business:

Short-Term Rental Proposal

A proposal for Short-Term Rental Ordinance Implementation, Registration, Inspection and Enforcement submitted by UpNorth Planning, Zoning, and Community Development was reviewed and discussed. Under the proposal, there is no cost to the township. Instead, the township adopts a flat \$500 annual Short-term Rental Registration Fee per unit, from which UpNorth retains 90% and the township retains 10%. The fee covers all costs related to ordinance development, registration, inspections and enforcement.

Motion by Goudreau, supported by Frazier, to approve the Proposal for Short-Term Rental Ordinance Implementation, Registration, Inspection and Enforcement from UpNorth Planning. Motion carried.

New Business:

Mackinac County Local Road Improvement Program Intergovernment Agreement

An agreement was received by the Mackinac County Board of Commissioners regarding the current road match fund that the township is included in. Per the proposed agreement, Mackinac County will disburse \$10,000 to the Township from its general fund in September of every Agreement year for the purpose of local County road improvements and maintenance projects approved by the Road Commission. This will replace the road match that is currently in place.

Motion by Danielson, supported by Frazier, to approve the Mackinac County Local Road Improvement Program Intergovernment Agreement. Roll Call Vote: Danielson – yes, Oja – yes, Frazier – yes, Mitchell – no, Goudreau – no. Yes -3, No -2. Motion carried.

Per the agreement, the township must open a separate bank account for the use of the funds received by the county.

Motion by Oja, supported by Frazier, to give the St. Ignace Township Treasurer the authority to open a new account for the match road funds. Motion carried.

Budget Amendments

Clerk Oja submitted budget amendments to the board.

Motion by Goudreau, supported by Mitchell, to approve the submitted budget amendments. Motion carried.

Correspondence:

Clerk Oja advised the Board that a Conditional Land Use Permit Application has been received by Jon Courtright. The current Conditional Land Use Permit he has expires on December 31, 2025. The Board agreed on December 2, 2025 at 5:00 p.m. for the Public Hearing date.

Public Comment:

None

Adjourn:

Motion made by Danielson, supported by Oja, to adjourn the meeting. Meeting adjourned at 7:25 p.m.

Respectfully submitted by:



Sheri L. Oja, Township Clerk



Date