

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
May 14, 2025

The regular meeting of the St. Ignace Township Board of Trustees was held on May 14, 2025, at the Township Hall. Meeting was called to order at 6:30 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Treasurer Goudreau, Clerk Oja, Trustee Mitchell

Absent: Trustee Frazier

Public Comment: None

Minutes: Clerk Oja submitted the minutes for the Regular Meeting held on April 9, 2025. Motion by Goudreau, supported by Mitchell to accept the minutes. Motion carried.

Treasurer Report: Treasurer Goudreau submitted the Treasurers Report for April. Motion made by Oja, supported by Danielson, to accept the Treasurers report as presented. Motion carried.

Clerk Report: Clerk Oja submitted the May expenses for approval:

General Fund:	\$3,070.94	Payroll:	\$7,844.01
Road Fund:	\$0.00		
Recreation Fund:	\$0.00	MI w/h Tax:	\$0.00
Sewer Fund:	\$3,893.13	FICA Tax:	\$1,028.56
Total:	\$6,964.07		

Motion by Danielson, supported by Goudreau, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report:

None

Old Business:

Cemetery Ordinance

Clerk Oja presented the Board with an amended Cemetery Ordinance. The Board discussed the changes and had other additions and modifications. Clerk Oja will prepare a new amended ordinance and have it for approval at the June meeting.

New Business:

UP North Planning Proposal – Master Plan

A proposal from UPNorth Planning, Zoning and Community Development to create a new Master Plan for the Township was reviewed and discussed. The current Land Use Plan was done in 1995 and needs to be updated to comply with current laws and regulations. The company will assist the township in creating a new Planning Commission also. The proposed cost of the project would be \$25,000, which includes project management and meetings, data collection & mapping, community engagement, drafting plan elements, final drafting, review and adoption and printing, reproduction and misc. expenses.

Motion by Oja, supported by Mitchell, to approve the UPNorth Planning, Zoning and Community Development Master Plan contract. Motion carried.

Contract for Blight & Nuisance Administration Services

The contract from UPNorth Planning, Zoning and Community Development draft for a new Blight and Nuisance Ordinance, enforce nuisance and blight complaints, issue citations and appear in court when necessary was reviewed. The company will work with the current Zoning Administrator throughout the contract term of 12 months. All blight and nuisance complaints will be directed to UPNorth Planning, Zoning and Community Development for enforcement.

Motion by Goudreau, supported by Oja to approve the contract. Motion carried.

BS&A Software Proposal

A proposal from BS&A Software was reviewed and discussed by the Board. Treasurer Goudreau and Clerk Oja will attend training on the system to evaluate if it will be an asset to the Township. The Board agreed to table any action on the proposal until the June meeting, with a suggestion that a representative from BS&A attend the June meeting to explain the process.

Correspondence: St. Ignace Fire & Rescue Update – Supervisor Danielson informed the Board that there will be no change in the current fire agreement at this time.

Public Comment: Terry Becker asked about the blight and complaint process, as well as other blight issues he is concerned about. He also asked when the dust control would be done. Caleb Radtke asked the board about a denied zoning permit he received. He planned on using a shed/tiny house for a short term rental on his property. He was informed he cannot have two households on one piece of property in the township and the structure is located close to the road, which may also have some issues.

Adjourn: Motion made by Danielson, supported by Goudreau, to adjourn the meeting. Meeting adjourned at 7:55 p.m.

Respectfully submitted by:

Sheri L. Oja, Township Clerk

Date: 5-16-25