

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
May 8, 2024

The regular meeting of the St. Ignace Township Board of Trustees was held on May 8, 2024, at the Township Hall. Meeting was called to order at 6:34 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Clerk Oja, Trustee McKenzie, Treasurer Massey, Trustee Mitchell

Absent: None

Public Comment: None

Minutes:

Clerk Oja submitted the minutes for the Regular Meeting held on April 9, 2024. Motion by Danielson, supported by McKenzie, to accept the minutes. Motion carried.

Treasurer Report:

Treasurer Massey submitted the Treasurers Report for April. Motion made by McKenzie, supported by Mitchell, to accept the Treasurers report as presented. Motion carried.

Clerk Report:

Clerk Oja submitted the May expenses for approval:

General Fund:	\$4,207.45	Payroll:	\$7,744.01
Road Fund:	\$0.00		
Recreation Fund:	\$172.00	MI w/h Tax:	\$0.00
Sewer Fund:	\$291.26	FICA Tax:	\$1,249.60
Total:	\$4,670.71		

Motion by Danielson, supported by Massey, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report:

Zoning Administrator, Dean O'Brien, updated the Board on current zoning issues in the township.

Old Business:

Cemetery Fees

Clerk Oja presented the Board with a revised Resolution Setting Cemetery Fees Per Ordinance No. 43., which clarified the purchase price of a burial space to \$300 per burial space for a township resident, \$500 per burial space for a non-resident and \$50.00 per transfer of any burial space.

Motion by Danielson, supported by Massey, to approve the revised Resolution Setting Cemetery Fees Per Ordinance No. 43. Motion carried.

Cemetery Cleanup/Fencing

The Board reviewed the bid received from 906 Lawn & Landscaping for the cleanup of both township cemeteries, including brush & existing fence removal, hauling & dumping, labor and equipment and installation of black aluminum fencing along the front portions of both cemeteries for an amount of \$25,500.00. The majority of this expense would come from the remaining ARPA funds.

Motion by Danielson, supported by Mitchell, to approve the bid from 906 Lawn & Landscaping in the amount of \$25,500.00. Motion carried.

New Business:

Library Update

Sharon Crotser-Toy, the Director of the St. Ignace Public Library presented the Annual Report for the Library and answered any questions.

Civil Infraction Ordinance

The Board reviewed the new ordinance provided by the township attorney that establishes a Municipal Ordinance Violation Bureau (township board) for the purpose of accepting admissions of responsibility for ordinance violations designated as municipal civil infractions, and to collect and retain civil fines/costs for such violations. The new violation notices shall be issued by the township and include the violation, the time within which the person must contact the Bureau for purposes of admitting or denying responsibility for the violation, the amount of the scheduled fines/costs for the violation, the methods by which the violation may be admitted or denied, the consequences of failing to pay the required fines/costs or contact the Bureau within the required time, the address and telephone number of the Bureau and the days and hours the Bureau is open.

Motion made by Mitchell, supported by Oja, to approve the adoption of Ordinance No. 46, Township of St. Ignace, Municipal Ordinance Violation Bureau Ordinance. Roll call vote: Yes – Danielson, Oja, Massey, Mitchell, McKenzie, No – None. Motion carried.

Correspondence:

Supervisor Danielson informed the Board that he has been in contact with the Road Commission on projects for the Match Program in 2024. Clerk Oja advised the Board the the Michigan Township Participating Plan has a new program for townships to install free water leak and freeze warning system sensors at the township hall. Clerk Oja has signed up for the sensors.

Public Comment: None

Adjourn:

Motion made by Danielson, supported by Mitchell, to adjourn the meeting. Meeting adjourned at 7:46 p.m.

Respectfully submitted by:

Sheri L. Oja

Township Clerk

Date: 5-10-24