

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
February 14, 2024

The regular meeting of the St. Ignace Township Board of Trustees was held on February 14, 2024, at the Township Hall. Meeting was called to order at 6:34 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Clerk Oja, Trustee McKenzie, Treasurer Massey

Absent: Trustee Mitchell

Public Comment: None

Minutes:

Clerk Oja submitted the minutes for the January 10, 2024 Regular meeting. Motion by Danielson, supported by Massey, to accept the minutes, with a correction to be made. Motion carried.

Treasurer Report:

Treasurer Massey submitted the Treasurers Report for January. Motion made by Oja, supported by Danielson, to accept the Treasurers report as presented. Motion carried.

Clerk Report:

Clerk Oja submitted the February expenses for approval:

General Fund:	\$3,104.84	Payroll:	\$7,594.01
Road Fund:	\$0.00		
Recreation Fund:	\$0.00	MI w/h Tax:	\$0.00
Sewer Fund:	\$271.77	FICA Tax:	\$1,226.76
Total:	\$3,376.61		

Motion by Danielson, supported by Massey, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report:

Zoning Administrator O'Brien was not present. Supervisor Danielson updated the Board. Mr. O'Brien attended both Zoning Administrator trainings.

Old Business: None

New Business:

Highline Permit Application for fiber connections

The Board reviewed the METRO Act Permit Application submitted by Highline. This application is for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways in St. Ignace Township for a telecommunications system.

Motion by Danielson, supported by Massey, to approve the Highline permit application. Motion passed.

Resolution to Set an Alternate Start Date for the March Board of Review

Assessor Katie VanEenanaam-Carpenter submitted a Resolution to Set an Alternate Start Date for the March Board of Review.

Motion by Danielson, supported by Massey to approve the resolution. Motion carried.

John Courtright Zoning Application

Mr. Courtright was present asking the Board for the status of his Land Division Application. Supervisor Danielson went through application and informed Mr. Courtright that the Township cannot approve the Zoning Portion of the application as he is requesting a part of the land split to be used as commercial property. This property is currently zoned as residential. Mr. Courtright would need to request to go in front of the Zoning Board of Appeals or request to rezone the property to commercial.

Proposed 2024-25 Budget Review

The Board reviewed the proposed budget for the 2024-25 fiscal year. Clerk Oja stated she will not be able to attend the regular meeting date of March 13th. A new date of March 5th was discussed.

Correspondence:

Clerk Oja gave the Board the checklist that was provided by EUP Planning for the creation of a Planning Commission and asked that the Board review the checklist so it can be followed once the township attorney completes the Ordinance Creating a Planning Commission.

Public Comment: None

Adjourn:

Motion made by Danielson, supported by McKenzie, to adjourn the meeting. Meeting adjourned at 7:24 p.m.

Respectfully submitted by:

Sheri L. Oja, Clerk

Date: 2-16-2024