

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
September 13, 2023

The regular meeting of the St. Ignace Township Board of Trustees was held on August 9, 2023, at the Township Hall. Meeting was called to order at 6:30 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Clerk Oja, Trustee McKenzie, Treasurer Massey, Trustee Mitchell

Absent: None

Public Comment: None

Minutes:

Clerk Oja submitted the minutes for the August 9, 2023 Regular meeting. Motion by Danielson, supported by Massey, to accept the minutes as presented. Motion carried.

Treasurer Report:

Treasurer Massey submitted the Treasurers Report for August. Motion made by Oja, supported by McKenzie, to accept the Treasurers report as presented. Motion carried.

Clerk Report:

Clerk Oja submitted the September expenses for approval:

General Fund:	\$3,106.68	Payroll:	\$7,594.01	
Road Fund:	\$0.00	ACH Payments:	\$6,325.56	Payroll DD
Recreation Fund:	\$0.00	MI w/h Tax:	\$0.00	
Sewer Fund:	\$9,962.31	FICA Tax:	\$1,259.72	
Total:	\$13,068.99			

Motion by Mitchell, supported by McKenzie, to accept the expenses as submitted. Motion carried.

Zoning Administrator Report:

Supervisor Danielson commented on some issues regarding zoning currently happening in the township.

Old Business:

None

New Business:

Security Cameras for the Township Hall

The Board was presented with two proposals for installing security cameras at the township hall, per suggestion of Michigan Township Participating Plan in a recent audit. The bids were from EPS to install 4 cameras and equipment in the amount of \$5,413.65 plus tax and Pipers Mobile Technology LLC to install 6 cameras and equipment in the amount of \$5,310.49. Motion made by Oja, supported by McKenzie to accept the proposal from EPS of \$5,413.65 to install security cameras at the township hall. Motion carried.

MI Township Participating Plan Grant Application Resolution

The MI Township Participating Plan are accepting applications for their Risk Reduction Grant for up to \$5,000.00. The township will be applying for the grant for the installation of security cameras at the township hall. Motion by Oja, supported by McKenzie to approve the Resolution of Support for the Michigan Township Participating Plan Grant Application Risk Reduction grant for \$5,000.00 to assist in funding of installation of security cameras and equipment for the St. Ignace Township Hall. Motion carried.

Shute Oil Propane Price Protection Plan

Motion by Danielson, supported by Oja, to approve the Shute Oil Propane Price Protection Plan for the for 2023-24 of 1,100 gallons at 1.699 per gallon. Motion carried.

911 Address Replacement Sign

Clerk Oja stated she has had a few residents asking about what a replacement 911 address sign would be, as it is currently the same cost as a new sign, new address and installation. The Board discussed what other townships are doing in this matter. Motion by Danielson, supported by Mitchell, to approve the fee for a new address, new sign and installation from \$50.00 to \$60.00 and \$50 for the cost of a replacement sign, with installation. Motion carried.

Simmons Road Project

Jodi Kaiser was present with documentation she had provided to apply for a portion of the ARPA funds from Mackinac County for the reconstruction of the 2.65 miles of Simmons Road, which would address drainage and gravel depth of at least 6-8 inches with proper crowning. This would request a commitment from the Mackinac County Road Commission to bid the job out, which the law allows if the Township is providing 50% or more of the funding. The township would also request the MCRC to provide a match that consists of continuing maintenance to include, but not limited to, adequate grading for at least 10 years, annual mowing, brushing at least once every four years, ditching once in the 10 year period and proper coordination with dust contract contractors to maximize dust control. The total cost of the project would be approximately \$145,750.

Motion by Danielson, supported by Mitchell to approve the ARPA request to Mackinac County for the project. Motion carried.

Zoning Administrator Position

Supervisor Danielson informed the Board that Dean O'Brien was present at the meeting and is interested in the position of Zoning Administrator. No interest has been received since the position was posted in the newspaper and put on the township website. Mr. O'Brien answered questions from the Board regarding his experience in construction and zoning. Motion by Oja, supported by Massey, to approve the hiring of Dean O'Brien as St. Ignace Township Zoning Administrator effective October 1, 2023. Motion carried.

Correspondence:

None

Public Comment:

Residents commented on the ordinances regarding blight, including campers, zoning issues, hiring a Constable and water issues in Evergreen Shores.

Adjourn:

Motion made by Danielson, supported by McKenzie, to adjourn the meeting. Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

Sheri L. Oja, Clerk

Date: 9-15-23