

ST. IGNACE TOWNSHIP REGULAR MEETING MINUTES
October 13, 2021

The regular meeting of the St. Ignace Township Board of Trustees was held on October 13, 2021, at the Township Hall. Meeting was called to order at 6:30 p.m. by Supervisor Danielson.

Present: Supervisor Danielson, Treasurer Massey, Clerk Oja, Trustee McKenzie

Absent: Trustee Mitchell

Public Comment: Jodi Kaiser was present inquiring about the Planning Commission status. She applied to be on the Commission. Clerk Oja stated the Board still has only received three applications out of the five required for the Board. Ms. Kaiser will spread the word looking for more applicants.

Clerk Oja submitted the minutes for the September 8, 2021, regular meeting. Motion by Danielson, supported by Massey, to accept the minutes as presented. Motion carried.

Treasurer Massey presented the Treasurers Report for September. Motion made by McKenzie, supported by Oja, to accept the Treasurers report as presented. Motion carried.

Zoning Administrator Report: Chet Garen was present with the status of the pending zoning violation complaints. He is still getting complaints on the Slagg property on M-123 as well as the property on Mackinac Trail where the property burned down, but is still a mess. He asked about a zoning violation form that is needed. He is also looking into new building on some property in the township without a zoning permit. This is a matter the Board needs to address in the Zoning Ordinance that needs to be amended.

Clerk Oja submitted the October expenses for approval:

General Fund:	\$4,132.11	Payroll:	\$6,539.60	
Road Fund:	\$851.44	ACH Payments:	\$4,982.27	Payroll DD
Recreation Fund:	\$0.00	MI w/h Tax:	\$ 277.96	
Sewer Fund:	\$215.86	FICA Tax:	\$1,109.02	
Total:	\$5,199.52			

Motion by Danielson, supported by McKenzie, to accept the expenses as submitted. Motion carried.

Old Business:

Straits Area Ambulance Council

Mark Wilk was present regarding the new ambulance that is being purchased. The ambulance will be here in November. He asked whether the Board will be financing the agreed amount of \$35,940.38 or paying it in one payment. Clerk Oja stated it may be possible to use the ARPA Grant funds for this. She will look into that and report back to the Board and Mr. Wilk.

Motion by Oja, supported by Danielson, to approve the payment of \$35,940.28 to be paid in full by the end of November. Roll call vote: Yes 4, No 0. Motion passed.

New Business:

SAFA Additional Expenses Request

Clerk Oja received a letter from the Straits Area Fire Authority requesting the township pay their portion of the \$800.00 annual salary for the SAFA treasurer. The Board reviewed the letter and had many questions as to why they were asking for this money and for more details of the payment. The Board agreed to table the matter until the next Board meeting until further information can be obtained. Clerk Oja will write a letter with the concerns and questions the board have regarding the request.

Motion by Danielson, supported by Massey, to table the request until the November Board meeting. Motion carried.

Shute Oil Propane Agreement

The Board received the annual Propane Protection Plan for 2021-22 to pre-buy at a lower rate. The rate this year is \$1.849 per gallon. Clerk Oja spoke with Shute Oil and was told that the rate is currently \$2.19. The rate last year was \$1.34, but has gone up for all propane carriers this year.

Motion made by Danielson, supported by Massey, to approve the Shute Oil Propane Pre-Buy Agreement for 2021-22 at a rate of \$1.849 per gallon. Motion carried.

Audit

Clerk Oja presented the 2020-21 annual audit done by Anderson, Tackman and Company. There were a few recommendations to the Board to complete by next year, including issuing 1099's to contractors, such as companies or persons performing work for the township. The recommendations will be done by the Board.

Correspondence:

None

Motion made by Danielson, supported by Massey to adjourn the meeting. Meeting adjourned at 7:22 p.m.

Respectfully submitted by:

Sheri L. Oja, Twp Clerk

Date: 10-15-21